Dear Parents and Caregivers,

We hope that this year will be a challenging, productive and fun year for your child. To assist you, listed below are some of the routines and requirements that apply to the students. This list is a general guide.

Absence Notes: These are legal requirements and must be submitted within seven days of the absence. It must state the reason for the absence. The office will accept a phone message or you can email the school account kariong-p.school@det.nsw.edu.au explaining the reason why your child is absent. Alternatively, you can send messages via either Class Dojo or the parent app.

Birthdays: If you would like to send a treat to celebrate your child’s birthday with the class please send cupcakes or a healthy treat as an alternative as it is difficult and time consuming to cut a whole cake. Please no nut based items.

Classroom Needs: It would be appreciated if you could donate for classroom use:
1 box of tissues and 1 roll of paper towel


Fruit Break: Fruit break will be a mid-morning break where students have a small piece of fruit to maintain energy and concentration levels.

Hand held devices: Students who bring these to school, do so at their own risk. Please label these items clearly.

Hats: A school approved hat MUST be worn as part of the uniform every day for all outside activities. Please label with name and class. Students should wear their hats to and from school.

Homework: This is issued each Monday and is relevant to classroom studies. It will consist of spelling, reading, writing and maths activities. It is returned to school on the following Friday.

Interviews: Please ring the office 4340 1885 or send a note or message via Class Dojo so an appointment time can be arranged.

Library: A library bag is required for borrowing books. All students are encouraged to participate in the Premier’s Reading challenge.

<table>
<thead>
<tr>
<th>3M</th>
<th>Wednesday</th>
<th>4B</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td>3P</td>
<td>Friday</td>
<td>4D</td>
<td>Tuesday</td>
</tr>
<tr>
<td>3R</td>
<td>Monday</td>
<td>4P</td>
<td>Thursday</td>
</tr>
</tbody>
</table>

Medication: All medication is to go to the office and a form needs to be completed. An asthma puffer is allowed to remain with the student.
Newsletters and Notes: The weekly Newsletter will be available for you to view each Friday on the school website or via the parent app. Any notes that go home will be available to access and download on the school website. www.kariong-p.schools.nsw.edu.au

Partial Absence: Late Arrival: students accompanied by a parent, must be signed in at the office to obtain a roll slip which the student then hands to the class teacher. Early Departure: parents must have children ‘signed out’ at the office and obtain a roll slip BEFORE collecting children from the classroom.

Scripture: Thursdays. A note must be sent to the Office if a change of scripture class is requested.

Sport: Wednesday at 2:00 pm. All students wear their sports uniform, joggers and hat. A note is required if your child is unable to participate on the day.

Stationery: Students require:

<table>
<thead>
<tr>
<th>HB lead pencils</th>
<th>coloured pencils</th>
<th>eraser</th>
</tr>
</thead>
<tbody>
<tr>
<td>glue sticks</td>
<td>pencil sharpener</td>
<td>scissors</td>
</tr>
<tr>
<td>textas</td>
<td>ruler (not metal or bendy)</td>
<td></td>
</tr>
<tr>
<td>and for Year 4 once a pen licence is obtained red and blue pens</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

These may need to be replenished throughout the year. Please label items. We ask that students do not have correction fluid at school.

Water Bottles: Students are permitted to have a drink bottle on their desk that seals easily. Please make sure the water bottle is labelled with your child’s name to avoid confusion over ownership.

We are looking forward to a great year with your child. Please complete and return the parent survey as soon as possible.

3M Mrs. Kerri Mullane
3P Ms. Kate Fitzpatrick and Mrs., Vicki Priest
3R Mrs. Michelle Ryan and Mrs Sarah Ghantous
4B Mr. Garth Brady
4D Ms. Skye Drabsch
4P Mrs. Kate Poulson

Assistant Principal Stage 2: Mrs. Paula Harmer-Watkins (Mon/Tues) and Ms. Skye Drabsch (Wed, Thurs, Fri)