KARIONG PUBLIC SCHOOL
SCHOOL CAPTAINS and STUDENT LEADERS ELECTION POLICY

1. Composition of Student Leadership Team
   School Captains:  1 boy   1 girl
   Student Leaders:  8 students

2. The process for the election of Year 5 students to the positions of School Captain and Student Leaders will take place over a 4 week period during Term 4 each year.
   - All students that have remained on Level One for the whole year are automatically eligible. Any student who has been on Level 2 once this year must write a note stating why they should be considered to be nominated. This will be presented to the Election Committee to determine if they are eligible and the student will be notified of the outcome.
   - Students who have been placed on levels 3, 4 or 5 throughout the current year of elections are ineligible to contest.

3. Week 1 - Information
   - A note is to be sent home to parents outlining nomination and election procedures.
   - A Year 5 meeting is held where students are made aware of nomination and election procedures and desirable qualities in candidates.
   - Nomination forms are made available to interested students.
   - NO CAMPAIGNING BY STUDENTS OR PARENTS WILL BE TOLERATED.

4. Week 2 – Nominations
   - Nomination and Code of Ethics forms to be returned to the Principal (or nominee) by 1pm Thursday.
   - In the event of student absence, the onus is on parents to ensure that nomination forms are returned by the advertised date – no late entries will be considered.
   - Successful nominees to be notified and given their “Introductory Speech” date (in week 3).
   - The candidates should write all speeches. The information written on the nomination form will be the basis of their speech.

5. Week 3 – Round One
   - Nominees to present a brief introductory speech (15 seconds) to Year 5 students ONLY in the hall.
   - The content of the speech must be realistic and sensible (speeches will have been checked by the election committee).
   - At the end of the week, all introductory speeches should have been heard. If they are not completed time will be allowed the following week. At this time, Year 5 and the Stage 3 teachers will short list the nominees to 20 students through a formal, non-preferential ballot where each voter selects 2 student candidates.
   - Stage 3 teachers Voting Papers will be different in colour and will be worth twice those of Year 5 votes.
   - Votes to be tallied by Stage 3 Assistant Principal (or their nominee) and a ballot paper created in consultation with the Principal.

6. Week 4 – Round Two
   - Remaining speeches, if any, to be given at next morning assembly as required
   - Successful candidates notified and asked to prepare a two-minute speech to be presented at a Years 2-5 assembly on nominated date. Time limit must be adhered to a bell will sound.
   - Candidates will meet with the Election Committee to have their speeches checked for appropriate content.
   - On nominated day – all children in Years 2-5 and available staff gather in the hall to hear candidates’ speeches. Immediately after speeches, students return to their classrooms to vote.
   - The vote will be a formal, non-preferential ballot where each voter makes a mark next to 2 student candidates.
   - Staff Voting Papers will be worth twice those of student votes.
• Votes to be tallied by Stage 3 Assistant Principal (or their nominee) in consultation with the Principal. The first student of each gender to reach a majority will be declared School Captains. The following eight students will be declared Student Leaders regardless of gender.
• The Principal has the authority to override the outcome of the election process at any time if deem necessary.

7. Notification
• Captains and Student Leaders will be notified by the Principal and inducted at Kariong Public School’s Stage 3 Presentation Day.

8. Requesting Forms
• Nomination and Code of Ethics Forms available to candidates from their class teacher

9. Unacceptable behaviour by student leaders
• If a Student leader is put in planning room for unacceptable behavior then that student will hand his/her badge to the principal for a period of one week. After one week the badge will be returned but if the student is placed in planning room again throughout the year or placed on level 2 then the student will lose his/her badge at Principal’s discretion.
KARIONG PUBLIC SCHOOL

CODE OF ETHICS

I_________________________ as a nominee for the positions of either School Captain or School Leader acknowledge and will uphold the code of ethics listed below

1. If elected I am prepared to take on all the responsibilities that the position entails including representing the student body at functions out of school hours, e.g. P&C meetings

2. I realise that I must prepare speeches to be presented to a Year 5 Assembly and Years 2-5 Special Assembly.

3. I will only include material in my speech, which is realistic and sensible. (My speech will have been checked by the election committee).

4. I will not attempt to overly influence the votes of fellow pupils by any form of bribery or bullying and I will not encourage my friends to do likewise on my behalf.

5. I believe my behaviour is worthy of these positions.

N.B. Failure to comply with any of the above points may result in the nomination being declared ineligible.

________________________________________
Nomination’s Signature

________________________________________
Parent’s Signature

________________________________________
PRINCIPAL

Please return this form along with your completed Nomination Form to Mr. Nash by 1pm Thursday 25th November 2012.

I understand late forms will not be accepted.
ELECTION OF SCHOOL OFFICIAL
NOMINATION FORM

I _____________________________________________ of Class ________________
would like to nominate myself as a School Official for Kariong Public School.

In support of my nomination I have been involved in the following school activities.
(The following information will be read as your introductory speech at a Year 5 Assembly).

NAME _______________________________ CLASS _____________
SPEECH __________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

My application is supported by the following:-

Student Nominee
Name __________________ Signature __________________

Student Nominee
Name __________________ Signature __________________

Teacher Nominee
Name __________________ Signature __________________

Teacher Nominee
Name __________________ Signature __________________

Parent(s)
Name __________________ Signature __________________

Name __________________ Signature __________________

Return this form with your completed Code of Ethics Form to Mr Nash by 1pm Thursday 25th November 2012. I
understand late forms will not be accepted.
KARIONG PUBLIC SCHOOL

ELECTION OF SCHOOL CAPTAIN, STUDENT LEADERS

DESIRABLE QUALITIES IN CANDIDATES

Awareness of the School Values and following School Rules

(Students nominating must have remained on Level 1 throughout this school year. If you have been on Level 2 once in the year you may write to the election committee before November 12th stating the reason(s) to be considered. You will be informed of the outcome.)

Please find below a selection of desirable qualities to assist you to write your own 15 second speech stating why you would be a great candidate to be part of the School's 2012 Leadership Team. You might want to include your achievements whilst you have been at Kariong Public School, if time allows.

BE KIND

• Kindness and helpfulness to others
• Thoughtfulness of the rights of others
• Generous and sharing
• Honesty, to self and to others
• Truthfulness
• Listens attentively
• Assists younger children

BE PROUD

• Wholesome pride in self, home, school and community
• Good attitude to school work
• Confident Public speaker
• Neatness in appearance always wears school uniform
• Punctuality
• Interest in School activities
• Initiative

BE SAFE

• Safety awareness
• Self control
• Ability to be a good role model
• Sets a good example especially in the playground.

BE CONSIDERATE

• Caring attitude
• Courtesy
• Good sportsmanship

This list is not exhaustive it is to be used as a guide.

Good luck and happy writing

The Election Committee