HOW TO BOOK AN INTERVIEW USING SCHOOL INTERVIEWS ONLINE

1) Go to: [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au)

2) Login using the unique parent event code `askmt` and click on ‘Go’

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askmt  Go
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3) Follow the steps listed on the first screen to complete your Family Details and then click on ‘Go’:

4) Follow the steps listed on the second screen to choose your child’s Teacher/s (select at least one teacher using the drop down list) and then click on ‘Go’:
5) Follow the steps listed on the third screen to choose the interview times you want and then click on ‘Go’:

6) Your bookings will be listed on the final page and emailed to you at the email address you provided.

7) Click on **Finished** when you are done.

You can view, change or cancel your bookings by clicking the link in the email, or by going to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au), and entering the event code askmt again.

Thank you for booking an interview with your child’s teacher.

**PLEASE REMEMBER:** Interviews are strictly 15 minutes only. Your bookings are listed below.

The smooth running of our event relies on all parents keeping to the timetable. Please consider other parents and end on time. If you need more time with your child's teacher, please arrange a separate meeting or call the school on 4340 1885.